



**BELCHERTOWN SCHOOL DISTRICT  
PROPERTY & TRANSPORTATION SUBCOMMITTEE MEETING  
November 19, 2015**

- PLACE:** Central Office, 14 Maple St., Belchertown, MA
- TIME:** 6:00 p.m.
- SUBCOMMITTEE:** Ms. Dawn French, Member; Mr. Richard Fritsch, Member
- ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services
- VISITORS:**

**Minutes**

- I. Call Subcommittee Meeting to order  
Superintendent Coffin called the meeting to order at 6:00 pm.
- II Acceptance of Minutes
  - A. October 28, 2014  
Motion: Mr. Fritsch moved to accept the October 28, 2014 minutes as presented.  
Second: Ms. French  
Vote: 1,0,1 (Ms. French abstained)
- III. Public comment regarding items on the agenda  
There were no public comments regarding items on the agenda.
- IV. Items for action/Discussion
  - A. Vote to determine Chair of the Property & Transportation Subcommittee  
Motion: Mr. Fritsch nominated Ms. French to the position of chair.  
Second: Ms. French  
Vote: 2,0,0  
Discussion: Mr. Fritsch nominated Ms. French, Ms. French accepted the nomination.
  - B. Discuss Superintendent's goal pertaining to Capital Improvement Plan  
Superintendent Coffin noted her second district goal involves the capital improvement plan. What the district needs going forward, budget correctly, and what are the district long range plans. The committee noted that a Town Capital Committee would be beneficial, with combined committee funding for town buildings. Mr. Lachance will be expanding the current 5 year improvement document. He and Superintendent Coffin will be looking at student

population trends and building needs to update. Mr. Lachance also noted that roof repairs at JBMS are done. There is a need for an underground oil tank replacement at CHCS. The approximate cost is \$164,000. Mr. Lachance is still waiting on other cost estimates. This item is an expense that would potentially be on a special town meeting warrant.

V. Unfinished Business

The committee is looking to set the next meeting with the town administrator and the Board of Selectmen chair. Superintendent Coffin will check on their availability and return with a meeting date.

VI. Subcommittee correspondence

A. Agenda, November 19, 2015

B. Minutes, October 28, 2014

VII. Adjourn

Motion: Mr. Fritsch moved to adjourn at 6:35 pm.

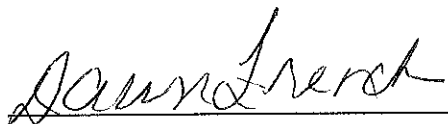
Second: Ms. French

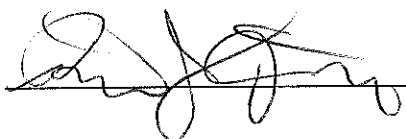
Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin  
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

 \_\_\_\_\_, Dawn French, Chair

 \_\_\_\_\_, Richard Fritsch, member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.

