



**BELCHERTOWN SCHOOL DISTRICT  
PERSONNEL & POLICY SUBCOMMITTEE MEETING  
September 22, 2015**

**PLACE:** Swift River Elementary School

**TIME:** 5:30 p.m.

**SUBCOMMITTEE:** Ms. Myndi Bogdanovich, Chair(present); Ms. Dawn French, Member (present)

**ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services

**VISITORS:** Richard Fritsch, School Committee Chair

**Minutes**

- I. Call Subcommittee Meeting to order  
Ms. Bogdanovich called the meeting to order at 5:35 pm
- II. Acceptance of Minutes
  - A. July 28, 2015  
Motion: Ms. French moved to approve the July 28, 2015 minutes.  
Second: Ms. Bogdanovich  
Vote: 2,0,0
  - B. August 20, 2015  
Motion: Ms. French moved to approve the August 20, 2015 minutes.  
Second: Ms. Bogdanovich  
Vote: 1,0,1 (Ms. Bogdanovich abstained)
- III. Public comment regarding items on the agenda  
There were no public comments regarding items on the agenda.
- IV. Items for action/Discussion
  - A. Superintendent Goals and Self-Assessment  
Superintendent Coffin presented her goals and self assessment. The data used was MCAS. Superintendent Coffin spoke to the relevance of MCAS data used. Superintendent Coffin is working on inclusive education with pilots at each school. CHCS will be adding to data use with the DIBELS program. Superintendent Coffin spoke to the highlights of what is happening in the schools and the challenges.

B. Discuss items regarding Supt. Evaluation

Superintendent Coffin spoke to the items for the Superintendent's evaluation.

C. Scholarship, Prizes and Awards

Motion: Ms. French moved to move the policy JM to the full Committee.

Second: Ms. Bogdanovich

Vote,: 2,0,0

Discussion: Ms. Bogdanovich has spoken with the Ludlow district but received no additional information Ms. Bogdanovich is having difficulty finding another district with a policy for scholarships, prizes and awards. The committee discussed the policy wording to include "free from bias". Mr. Cameron noted the CP Reviews are ongoing. This is an every 6 year cycle

D. Policy on threatening weather /outdoor sports, functions, etc.

Ms. Bogdanovich spoke to the need for a policy regarding threatening weather. Ms. Bogdanovich shared the NOAA fact sheet with the committee. Ms. Bogdanovich suggests the use of a lightning detection unit. Ms. French noted the MIAA has rules regarding weather. Superintendent Coffin will check with Principal Vigneux regarding the MIAA policy.

E. Dress Code Survey

Superintendent Coffin presented the survey. The district currently has general language for the policy. Ms. Bogdanovich suggested there should be more specific wording for the clothing. The committee discussed alternatives for the policy. The committee also discussed the wording for the survey. Mr. Cameron presented the previous dress code rules. It was noted that MASC suggested the general language for the policy.

V. Unfinished Business

A. Outside Organizations – Policy KCD-E-2

The committee discussed

- forms and policy
- why and how each organization would need approval for donations
- how to expedite the process
- approval needed for anything that becomes part of school property, a permanent structure and/or a significant expense

This was table to the next meeting.

VI. Subcommittee correspondence

A. Agenda, September 25, 2015

B. Minutes, July 28, 2015

C. Minutes, August 20, 2015

D. Superintendent Goals and Self-Assessment

E. Supt. Evaluation Guidelines

F. Scholarships, Prizes and Awards document

G. Emergency Closing Policies – Info Only

VII. Adjourn

Motion: Ms. French moved to adjourn at 6:54 pm

Second: Ms. Bogdanovich

Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin

Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

 Myndi Bogdanovich, Chair

 Dawn French, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.