



**BELCHERTOWN SCHOOL DISTRICT  
PERSONNEL & POLICY SUBCOMMITTEE MEETING  
May 24, 2016**

- PLACE:** Swift River Elementary School
- TIME:** 6:00 p.m.
- SUBCOMMITTEE:** Ms. Myndi Bogdanovich, Chair; Ms. Dawn French, Member
- ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services
- VISITORS:**

**Minutes**

- I. Call Subcommittee Meeting to order  
Ms. Bogdanovich called the meeting to order at 6:00 pm.
  
- II. Acceptance of Minutes
  - A. February 29, 2016  
Motion: Ms. French moved to accept the February 29, 2016 minutes as amended.  
Second: Ms. Bogdanovich  
Vote: 2,0,0  
Discussion: amend Time to read 10:00 am. In addition, amend section II A a to read  
Motion to accept: Dawn French
  
- III. Public comment regarding items on the agenda  
There were no public comments regarding items on the agenda.
  
- IV. Items for action/discussion
  - A. Superintendent's Evaluation  
Superintendent Coffin presented the subcommittee with; a copy of her goals and standards and guidelines for the evaluation process. Subcommittee went over; the goals and standards with Superintendent Coffin, discussed the evidence presented by

Superintendent Coffin, discussed what and how to present to the full School Committee. Superintendent Coffin went over the reports that will need to be filed by the School Committee members. Superintendent Coffin presented the subcommittee with evidence paperwork to look over as well as ongoing work. Superintendent will be working on a report for the School Committee on rate of progress towards standards.

V. Unfinished business

A. Policy Manual – Policies for consideration

The committee discussed policies under consideration:

- Lightning Policy
- Governance Policy
- BGE Policy
- BJ Policy

Ms. Bogdanovich presented Superintendent Coffin with additional policies to check on.

VI. New business

There was no new business.

The next meeting is scheduled for June 21, 2016.

VII. Subcommittee correspondence

A. Agenda, May 24, 2016

B. Minutes, February 29, 2016

C. Superintendent's Evaluation

VIII. Adjourn

Motion: Ms. French moved to adjourn at 6:35 pm.

Second: Ms. Bogdanovich

Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin

Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

 Myndi Bogdanovich, Chair  
\_\_\_\_\_, Dawn French, Member

*Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.