



**BELCHERTOWN SCHOOL DISTRICT  
PERSONNEL & POLICY SUBCOMMITTEE MINUTES  
February 1, 2016**

- PLACE:** Central Office
- TIME:** 10:30 a.m.
- SUBCOMMITTEE:** Ms. Myndi Bogdanovich, Chair (PRESENT); Ms. Dawn French, Member (PRESENT)
- ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools (PRESENT), Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services (PRESENT)
- VISITORS:** Phyllis Ducomb, BPS Head Nurse and Ellen Finelli, Food Service Director

**MINUTES**

- I. Myndi Bogdanovich called Subcommittee Meeting to order at 10:30
- II Acceptance of Minutes
  - A. January 11, 2016
    - a. Motion to accept minutes: Dawn French
    - b. Second: Myndi Bogdanovich
    - c. Vote: 2-0-0
- III. Public comment regarding items on the agenda: NONE
- IV. Items for action/discussion
  - A. Policy JLCD & JLCE & GBGA Narcan
    - a. Motion to recommend this new policy to the full committee.
    - b. The same policy will be located in three separate sections of the policy binder; therefore it's given three policy numbers (listed above). Two areas are student related and one is located under the staff section.
  - B. Policy ADF: Wellness
    - a. Phyllis and Ellen offered information and discussion on the updates to the wellness policy ADF. In this is new language regarding the vending machines.
    - b. Motion to move policy to full committee as amended: Dawn French
    - c. Second: Myndi Bogdanovich

- d. Vote 2-0-0
  
- C. Policy BA: School Committee Operational Goals
  - a. Motion to recommend policy BA to the full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- D. Policy BBA: School Committee Powers & Duties (current & proposed)
  - a. Motion to recommend policy BBA to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- E. Policy BBAA: School Committee Member Authority (change: gender identity)
  - a. Motion to recommend policy BBAA to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- F. Policy BBBA/BBBB – School Committee Member Qualifications/Oath of Office (change: gender identity)
  - a. Motion to recommend policy BBBA/BBBB to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- G. Policy BCA: School Committee Code of Ethics (change 3 “should” to “will”)
  - a. Motion to recommend policy BCA to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- H. Policy BDA: School Committee Organizational Meeting (change: remove “and”)
  - a. Motion to recommend policy BDA to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- I. Policy BDFA: School Councils (change “is” to “will be”)
  - a. Motion to recommend policy BDFA to full committee: Dawn French
  - b. Second: Myndi Bogdanovich
  - c. Vote 2-0-0
  
- J. Policy EBCD-1: Lightning/Threatening Weather Policy
  - a. Will be sent back for further revision in regards to safe places when school buildings are locked.
  
- V. Unfinished business
  - A. Policy AD: Educational Philosophy (January 2016)

No discussion on this matter

B. Policy BDB

- a. Not moving forward to the full committee yet. Karol with consult with Rick regarding the new language.

C. Policies BDD and BDE

- a. Adding to policy BDE, #7) "The superintendent and/or"
- b. Motion to recommend policy BDD and BDE to full committee as amended: Dawn French
- c. Second: Myndi Bogdanovich
- d. Vote 2-0-0

VI. New business

- A. Myndi has asked for a review of our current bully policy. Brian informed us that we are just about due to do our mandatory review of that policy and it will be added to the Healthy and Safer Schools agenda.

VIII. Adjourn

- A. Motion to adjourn at 11:18 by Dawn French
- B. Second by Myndi Bogdanovich
- C. Vote 2-0-0

Minutes respectfully submitted by,

Dawn French  
Secretary to the School Committee

School Committee members' signatures:

 Myndi Bogdanovich, Chair

 Dawn French, Member