



**BELCHERTOWN SCHOOL DISTRICT
FINANCE & BUDGET SUBCOMMITTEE MEETING
March 14, 2016**

PLACE: BPS Central Office
TIME: 4:00 p.m.
SUBCOMMITTEE: Dr. Thomas Laughner, Chair; Dr. Michael Knapp, Member
ADMINISTRATION: Ms. Karol G. Coffin, Superintendent of Schools, Mr. Edward Dunn, School Business Manager; Mr. Brian Cameron, Asst. Superintendent/Dir. of SSS

Minutes

- I. Call Subcommittee Meeting to order
Dr. Laughner called the meeting to order at 4:03 pm.
- II. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda.
- III. Subcommittee meeting minutes for approval
A. Minutes of February 17, 2016
There were no minutes to approve.
- IV. Items for discussion and action
A. FY17 Budget – Needs List/Wish List
Superintendent Coffin presented the needs list to the committee. Superintendent Coffin noted the major needs are to safety items such as;
 - Additional lunch/recess paras
 - Cafeteria tables at both CHCS and SRESuperintendent Coffin also noted the need for;
 - Science and technology at all schools
 - STEM software
 - Chromebooks
 - Science textbooksSuperintendent Coffin discussed the need for a digital literacy committee for next year and the current Science curriculum committee stipends. Dr. Fortin noted that STEM scope is a curriculum for STEM, is primarily online and is pre-aligned with Mass.
The committee discussed the possibility of increasing fees as an income. Mr. Dunn noted the town's use of facilities saved the town \$78,585 in FY 14 as they are not charged for the use. Superintendent Coffin noted she will present the updated budget to the School Committee

at the next meeting on March 22nd. With School Committee approval it will be brought to the Finance Committee after the meeting and before public hearing.


- V. Subcommittee correspondence
 - A. Agenda, March 14, 2016
 - B. Minutes, February 17, 2016
 - C. FY Budget Development spreadsheet


- VI. Adjourn
 - Motion: Dr. Knapp moved to adjourn at 5:03 pm
 - Second: Dr. Laughner
 - Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:


_____, Thomas Laughner, Chair


_____, Michael Knapp, Vice Chair

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).